



Leveraging ICT for Growth, Employment and Governance Project

Bangladesh Computer Council (BCC)

Information and Communication Technology Division

Ministry of Posts, Telecommunications and Information Technology

ICT Tower, Plot # E-14/X, Agargaon, Dhaka-1207, Bangladesh

Phone: 8181392, 8181397 Fax: 8181383, E-mail: pd.lict@bcc.net.bd, www.bcc.gov.bd

Memo No.: 56.109.007.0000.078.2017/ 390

Date: 16 November 2017

Request for Expression of Interest (EOI) For Investment Help Desk Specialist (Contract Package # AF-S36B)

The People's Republic of Bangladesh has received a credit from the World Bank toward the cost of the Leveraging ICT for Growth, Employment & Governance Project (LICT), and intends to apply part of the proceeds toward payments for consulting services to be procured under this contract as mentioned above. The consultant (national) will be recruited on the basis of individual capacity.

2. The project consists of three components: (i) IT/ITES Industry Development, (ii) E-Government and (iii) Project Management Support. The project development objectives are to: (i) Catalyze the growth of Bangladesh's IT/ITES industry for employment creation and export diversification; and (ii) Strengthen IT/ITES facilities, policies, standard and guidelines for public sector modernization.

3. The objective of the consultancy is to provide quality support to BCC to facilitate the process of investment by Foreign Investors brought in through the IT/ITES Promotion and CEO Outreach Programs. The Consultant will maintain liaison with the BIDA, RJSC, Bangladesh Bank, and any other Government body involved in the FDI process and help the Foreign Investors set up operations in Bangladesh by facilitating the process. The Consultant will also support existing Foreign Investors in IT in facilitating communication with the different Government Bodies for scaling up. The Consultant will also assist in the set up of a Digital Promotion Agency that will take over the above-mentioned activities in a larger scale beyond the LICT project.

4. Qualifications & Experience

- At least a master's degree in related discipline.
- Minimum 8 years working experience; of which at least 5 years' of related experience.
- Experience in working with the Government of Bangladesh.
- Experience with Business Process re-engineering or simplification will be appreciated.
- Excellent communication and writing skills; with high fluency in English and Bangla, both written and spoken.
- Strong administrative and analytic skill.
- Ability to establish and maintain good working relationship to facilitate work goals.
- Demonstrated results oriented approach to work.

5. Leveraging ICT for Growth, Employment and Governance Project now invites eligible applicants to indicate their interest in providing the services. Applicants are invited to provide information indicating that they are qualified to perform the services (complete CV with other details and expected remuneration). The consultant will be selected using the selection of Individual Consultants method in accordance with "The World Bank's Procurement Regulations for IPF Borrowers -" July 2016.

6. Interested applicants may obtain the Terms of Reference (TOR) from the office of the LICT Project during office hours or download from the website www.bcc.gov.bd.

7. Expressions of Interest (EOI) shall be submitted 02 (two) hard copies and soft copy in a sealed envelope by **December 04, 2017 up to 3.00 pm** and be clearly marked "Application for the post of Investment Help Desk Specialist". The authority has the right to accept or reject any or all the applications.

8. Only selected candidates will be requested for interview.

(Md. Rezaul Karim, ndc)

Project Director

Leveraging ICT for Growth, Employment and Governance Project

Bangladesh Computer Council (BCC), ICT Tower (2nd Floor),

Plot # E-14/X, Agargaon, Sher-e-Bangla Nagar, Dhaka -1207, Bangladesh.

Telephone: +880-2-8181381, Fax: +880-2-8181383